Instructions for: Mac User on iCal

**Step 1:** Open iCal

**Step 2:** Select ‘Calendar’ from the top menu, then ‘Subscribe...’ from the drop down

**Step 3:** Type http://go.osu.edu/uccalendar in Calendar URL, then click ‘Subscribe’

**Step 4:** Name the Calendar and change the Auto-refresh to your preference, then click ‘OK’. (Note: The less time between refreshes the more accurate the calendar will stay.)

The Calendar will automatically load into your ‘Subscriptions’ section of iCal.